

INSTRUCTIONS

1. A Shareholder desiring to exercise his/her vote by postal ballot may complete this postal ballot form and send it to the Scrutinizer in the attached postage pre-paid self-addressed envelope. However, any envelope containing postal ballot form, if deposited in person or if sent by courier at the expense of the Shareholder will also be accepted.
2. The pre-paid self-addressed envelope bears the postal address of the Scrutinizer appointed by the Company.
3. This Form should be completed and signed by the Shareholder (as per specimen signature registered with the Company or furnished by the National Securities Depository Ltd./ Central Depository Services (India) Ltd., as the case may be in respect of shares held in physical form or dematerialized form respectively). In case of joint holding, this form should be completed and signed by the first named Shareholder and in his/her absence, by the next named Shareholder.
4. The consent must be accorded by recording the assent in the Column 'FOR' and dissent in the Column 'AGAINST' by placing a tick mark (✓) in the appropriate column, as the case may be, before mailing the Postal Ballot Form. Incomplete, unsigned, improperly or incorrectly tick marked (✓) Postal Ballot Form shall be rejected. The assent or dissent received in any other form shall not be considered valid.
5. Kindly ensure that the duly completed Postal Ballot Form reaches the Scrutinizer not later than 5.30 p.m. on Monday, June 17, 2013. The postal ballot forms received after this date will be strictly treated as if reply from such shareholder has not been received.
6. Voting rights shall be reckoned on the paid up value of the shares registered in the name of the Shareholders as on the cut-off date i.e. May 10, 2013.
7. In case of shares held by companies, trusts, societies etc. the duly completed postal ballot form should be accompanied by a certified true copy of the Board Resolution/Authority.
8. Shareholders are requested not to send any other paper along with the postal ballot form in the enclosed postage pre-paid self-addressed envelope. Any extraneous paper found in such envelope would be destroyed by the Scrutinizer.
9. The Company is pleased to offer e-voting facility as an alternate, for all the Shareholders of the Company to enable them to cast their votes electronically instead of dispatching postal ballot form. E-voting is optional. The detailed procedure is enumerated in the Notes to the Postal Ballot Notice.

